

BOARD MEETING NOTICE AND AGENDA

EL RANCHO UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education
Conducting the District's Business in Public

**Pico Rivera City Hall
6615 Passons Boulevard
Pico Rivera, CA 90660**

May 9, 2013

Closed Session – 6:00 p.m.

Open Session – 7:30 p.m.

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

AGENDA

1. CALL TO ORDER

The meeting was called to order by _____, President, at _____ p.m.

1.1 ROLL CALL – Members of the Board of Education

Delia Alvidrez, President
Rita Jo Ramirez, Vice President
Rachel Canchola, Clerk
Alfred Renteria, Jr., Member
Dr. Joseph Rivera, Member

1.2 ROLL CALL – Members of the Administrative Cabinet

Norbert D. Genis, Interim Superintendent
Roxane Fuentes, Assistant Superintendent, Educational Services
Mark Matthews, Director, Human Resources
Dr. Christopher Gutierrez-Lohrman, Director, Student Services
Pearl Iizuka, Consultant, Business Services

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.

4.1 Public Employee Appointment/Employment (Pursuant to Government Code §54957)
Title: Chief Business Officer

4.2 Public Employment Discipline/Dismissal/Release (Pursuant to Government Code §54957)

4.3 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representative: Mark Matthews, Director, Human Resources
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees

5. RECONVENE IN OPEN SESSION – 7:30 p.m.

5.1 PLEDGE OF ALLEGIANCE

RECORDER Sandy Watkins
INTERPRETER Herlinda Acevedo
VISITORS Register No. 27-2012/2013

6. ADOPTION OF AGENDA

*Recommendation is made that the Agenda be adopted as submitted.
(Reference pages 1-20)*

M_____ S_____ Vote_____

7. STUDENT REPORTS

7.1 ASB President, El Rancho High School, Samantha Herrera

7.2 ASB Spokesperson, Salazar High School, Angelina Rosas

8. AWARDS AND RECOGNITIONS

This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.

8.1 Recognition and presentation of the El Rancho High School 2012-2013 ASB Executive Commission and Leadership Council
Principal, Sam Genis; ASB President, Samantha Herrera
(Reference pages 21-22)

8. AWARDS AND RECOGNITIONS

- 8.2** Introduction of the El Rancho High School 2013-2014 ASB Executive Commission
(Reference page 23)

9. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

10. INFORMATION ITEMS

Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.

- 10.1** Food Services Overview, *presented by Laura Castillo, Director of Fiscal Services and Billie Saavedra, Director of Food Services.*
(Reference page 24)

11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker's card)

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.

13. SUPERINTENDENT'S REPORT

The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.

14. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

M_____S_____

14.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199

- A. Approve the Minutes of the Board of Education's Regular Meeting held April 18, 2013.
(Reference pages 25-42)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approve agreement for vision screening services between *Dr. Wayne W. Hoeft, O.D.* and the El Rancho Unified School District for the 2013/2014 school year. Cost of services is \$3.50 per student, payable from the Health Services General fund budget account not to exceed \$12,000.00.
(Reference page 43)
- B. Approve Memorandum of Understanding with the *Eastside Center for the Blind*, a program where individuals who are blind or have visual impairments can be trained to live independently, for the 2013/2014 and 2014/2015 school years, effective July 1, 2013 through June 30, 2015. Services provided will be at no cost to the District.
(Reference page 44)
- C. Approve Consultant Agreement with *Manny Tau, Psy.D.* for the 2013/2014 school year for consultation and technical support services, effective July 1, 2013 through June 30, 2014. Total expenditure not to exceed \$6,500.00 is payable through the Federal and State Special Education funds.
(Reference page 45)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- D. Approve amended agreement with *Hazelden Foundation*, a Minnesota nonprofit corporation, to support the implementation of the Olweus Bullying program. Subscriptions and materials will be provided effective July 1, 2012 through July 31, 2018 ~~July 31, 2015~~, for a total of \$46,800.00 ~~\$26,000.00~~ payable from the Safe Schools/Healthy Students Grant.
(Reference page 46)
- E. Approve service agreement for *Lifesigns* to provide sign language translation services to parents through the Student Services Department on an as needed basis beginning July 1, 2013 through June 30, 2014 payable at \$70.00 per hour from the Federal and State Special Education Funds.
(Reference page 47)
- F. Approve an extension of the current contract with *Los Angeles County Office of Education (LACOE)* as designated Administrator for the Medical Assistance Program (Medi-Cal) and the Medi-Cal Administrative Activities Program (MAA) and the El Rancho Unified School District at LACOE's request. The contract shall continue in full force and effect through June 30, 2014. Total expenditure will be based upon the District's pro-rata share of the MAA funds reimbursed using the quarterly time survey methodology.
(Reference page 48)
- G. Approve Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *The Almansor Center*. El Rancho Unified School District students are to attend this school from July 1, 2013 to June 30, 2014 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure not to exceed \$116,000.00 is payable through the Federal and State Special Education Funds.
(Reference page 49)
- H. Approve Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Rossier Park Elementary*. El Rancho Unified School District students are to attend this school from July 1, 2013 to June 30, 2014 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure not to exceed \$90,000.00 is payable through the Federal and State Special Education Funds.
(Reference page 50)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- I. Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Jr/Sr High*. An El Rancho Unified School District student is to attend this school from July 1, 2013 to June 30, 2014 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure not to exceed \$45,000.00 is payable through the Federal and State Special Education Funds.
(Reference page 51)
- J. Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Zinsmeyer Academy*. An El Rancho Unified School District student is to attend this school from July 1, 2013 to June 30, 2014 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure not to exceed \$41,000.00 is payable through the Federal and State Special Education Funds.
(Reference page 52)
- K. Approve Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for students receiving special education services, to provide occupational therapy to students effective July 1, 2013 through June 30, 2014. El Rancho Unified School District students will receive services from this agency as defined in Item 18 under General Provisions with payment not to exceed \$196,380.00 in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Federal and State Special Education Funds.
(Reference page 53)
- L. Approve Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for students receiving special education services, to provide physical therapy services to students effective July 1, 2013 to June 30, 2014. El Rancho Unified School District students will receive services from this agency as defined in Item 18 under General Provisions with payment not to exceed \$38,000.00 in accordance with Education Code Sections 56035, 56365-56366 and 56740, payable through Federal and State Special Education Funds.
(Reference page 54)

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

M. Approve agreement with parents to be reimbursed for transportation services for students with disabilities. Students are to be transported to and from various El Rancho Unified School District school sites, non-public schools, and non-public agencies per Individual Education Plan and/or settlement agreement(s). Services will be provided from July 1, 2013 to June 30, 2014. Reimbursement for mileage is to be calculated at the federal mileage rate, not to exceed \$20,000.00, with payment to be made by the District as specified in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740; payable from Federal and State Special Education Funds.

(Reference page 55)

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

A. Approve educational field trip for fifty (50) El Rancho High School students, one (1) certificated staff member, and six (6) PREP leaders of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization to the California Science Center in Los Angeles on Monday, June 3, 2013 from 12:30 p.m. – 6:00 p.m. Transportation will be provided by A & D Transportation; proof of insurance is on file. All expenses will be paid by the L.E.A.R.N. Organization & PREP Program via the 21st Century Grant, at no cost to the District.

(Reference pages 56-57)

B. Approve educational field trip for fifty (50) El Rancho High School students, one (1) certificated staff member, and six (6) PREP leaders of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization to the Griffith Observatory in Los Angeles on Friday, May 17, 2013 from 3:30 p.m. – 9:30 p.m. Transportation will be provided by A & D Transportation; proof of insurance is on file. All expenses will be paid by the L.E.A.R.N. Organization & PREP Program via the 21st Century Grant, at no cost to the District.

(Reference pages 58-59)

C. Approve educational field trip for fifty (50) El Rancho High School students, one (1) certificated staff member, and six (6) PREP leaders of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization to the Los Angeles County Museum of Art in Los Angeles on Friday, May 31, 2013 from 3:30 p.m. – 9:30 p.m. Transportation will be provided by A & D Transportation; proof of insurance is on file. All expenses will be paid by the L.E.A.R.N. Organization & PREP Program via the 21st Century Grant, at no cost to the District.

(Reference pages 60-61)

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

D. Approve educational field trip for forty-five (45) El Rancho High School students, one (1) certificated staff member, and six (6) PREP Youth Leaders of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization to the El Capitan Theatre in Hollywood on Saturday, June 1, 2013 from 3:00 p.m. – 9:00 p.m. Transportation will be provided by A & D Transportation; proof of insurance is on file. All expenses will be paid by the L.E.A.R.N. Organization & PREP Program via the 21st Century Grant, at no cost to the District.

(Reference pages 62-63)

E. Approve educational field trip for fifty (50) El Rancho High School students, one (1) certificated staff member, and six (6) PREP Youth Leaders of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization to the Los Angeles Zoo and Botanical Gardens in Los Angeles on Saturday, May 24, 2013 from 11:00 a.m. – 5:00 p.m. Transportation will be provided by A & D Transportation; proof of insurance is on file. All expenses will be paid by the L.E.A.R.N. Organization & PREP Program via the 21st Century Grant, at no cost to the District.

(Reference pages 64-65)

F. Approve/Ratify participation for five (5) students from Durfee Elementary School and one (1) certificated staff member in the Los Angeles County Math Field Day at Wilson Middle School in Glendale, CA, on Saturday, April 27, 2013. Total estimated expenditure of \$500.00 for PTC transportation and registration is payable from Centralized Title I Set-Aside: Assistance to Schools – PI Funds.

(Reference page 66)

G. Approve consultant agreement with Carolyn Daly, West Tech4Learning consultant, to provide training and support for all Durfee Elementary School certificated staff on Friday, June 7, 2013. Total expenditure of \$3,000.00 is payable from Durfee Elementary School Title I Funds.

(Reference pages 67-68)

H. Approve consultant agreement with CF Educational Resources (Carole Ferraud) to provide services to the El Rancho Unified School District to support the district in the transition to Common Core Standards, effective July 1, 2013 through June 30, 2014. Total expenditure of \$50,000.00 will be paid in monthly installments from Centralized Title I Program Improvement Professional Development Funds.

(Reference pages 69-72)

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- I. Approve consultant agreement with Eduneering, Inc. (Sandy Sanford) to provide services to the El Rancho Unified School District to support the district in the transition to Common Core Standards, effective July 1, 2013 through June 30, 2014. Total expenditure of \$50,000.00 will be paid in monthly installments from Centralized Title I Program Improvement Professional Development Funds.

(Reference pages 73-76)

- J. Approve consultant agreement with Laura McEnaney, Ph.D. to present at the Teaching American History Saturday Seminar on May 18, 2013. Total expenditure of \$700.00 is payable from Teaching American History (TAH) Grant Funds.

(Reference pages 77-78)

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- A. Approve/Ratify Business Services reports for the month of April 2013.

(Reference pages 79-82)

- B. Approve consulting services agreement between El Rancho Unified School District and Total Compensation Systems, Inc. for GASB 43/45 actuarial services to perform a comprehensive compliant valuation related to retiree health benefits. Total cost of \$6,900.00 plus additional fees for services if needed, payable from General Funds.

(Reference pages 83-87)

- C. Approve to adopt existing salary schedules for the 2013-2014 fiscal year with the proviso that, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for the 2013-2014 fiscal year.

(Reference page 88)

- D. Approve increase to student lunch prices, beginning with the 2013-2014 school year.

(Reference pages 89-90)

- E. Approve renewal of license agreement between El Rancho Unified School District and Calvary Chapel Pico Rivera for the use of the auditorium and classrooms 4, 5, 6, 7, 8, 9, 10, 11, 12 & 21 at Selby Grove Elementary School as set forth in the license agreement. Total license fee is \$5,450.00 per month, effective July 1, 2013 through June 30, 2018.

(Reference pages 91-103)

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- F. Approve maintenance agreement with Digital Office Solutions for District Copier Maintenance at the proposed copy rate allowances for each machine, and approve lease agreements for Magee Elementary, North Ranchito Elementary, Rivera Elementary, North Park Middle School, Rivera Middle School, El Rancho High School, Rio Vista Elementary, Birney Elementary, and Burke Middle School (per attached lease agreements).

(Reference pages 104-142)

- G. Approve award of mandated lowest bid for the District Roofing Project–Bid No. 629 for Birney Elementary, Durfee Elementary, El Rancho High School, Rivera Elementary, Rivera Middle and Valencia Elementary School to Best Contracting Services for a total base bid contract cost of \$497,500.00. Total contract cost payable from State Deferred Maintenance Funds.

(Reference pages 143-144)

- H. Approve award of mandated lowest bid for the District Painting Project–Bid No. 630, Exterior Painting of Mary E. Meller School Site, Wrought Iron Fence Painting of Burke Middle, Birney Elementary, Rio Vista Elementary and North Ranchito Elementary Schools to A.J. Fistes Corporation for a total base bid contract cost of \$72,744.00. Total contract cost payable from State Deferred Maintenance Funds.

(Reference pages 145-147)

- I. Approve award of mandated lowest bid for the District Asbestos Abatement and Mechanical Demolition Project–Bid No. 631 for asbestos abatement at Birney Elementary, Burke Middle, Durfee Elementary, El Rancho High School, Magee Elementary, Mary Meller, North Park Middle, North Ranchito Elementary, Rio Vista Elementary, Rivera Middle and Valencia Elementary Schools to Unlimited Environmental Corporation for a total base bid contract cost of \$64,800.00. Total contract cost payable from State Deferred Maintenance Funds.

(Reference pages 148-149)

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- A. Approve the proposed School Calendar for the El Rancho Unified School District for the 2013-2014 school year.

(Reference pages 150-151)

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

B. Approve Certificated Personnel Register No. 16-2012/2013
(Reference pages 152-172)

1. Authorization & Ratification of Employment

a. Substitute Teachers (8) – Districtwide

Funding Source: District General Funds

Eff: 4/15/13

Eshun-Wilson, Vivian

Eff: 4/22/13

Gutierrez, Gerry

Mc Daniel, Erin

Mireles, Joseph

Murillo, Richard

Ramirez, Allison

Rogers, Elisabeth

Vazquez, Elizabeth

b. Long Term Substitute Teacher (1)

Funding Source: District General Funds

Eff: 1/31/13

Blandio, Paul (Salazar H.S.)

2. Authorization of Summer School Employment:

a. Secondary Teachers – El Rancho High School (38)

Funding Source: District General Funds

Eff: 6/10/13 – 7/12/13

Alonso, Cecilio

Alvarado, Joseph

Arredondo, Andrew

Bauer, Sandra

Castagna, Jennifer

Chapman, Mary

Collantes, Jose

Cordero, Reginald

Elias, Raul

Elliott, Ray

Elliott, Sylvia

Figuroa, Rosemary

Galindo, Eduardo

Haro, Eduardo

Iniguez-Kemp, Kenia

Lam, Dawn

Lamar, Marcella

Larrache, Freddy

Leal, April

Llanes, Frank

Lopez, Venicio

Martinez, Martin

Martinez, Irene

May, Casey

Meza, Benjamin

Metaxes, Kathy

Oase, Kristin

Orihuela, Victor

Ramirez, Ricardo

Retana, David

Rivas, Oscar

Rojas, James

Romero, Eduardo

Rosales, Alejandra

Salcido, Gregory

Segal, Nadine

Wlasick, Stanley

Wynn, Tirrell

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- b. Substitute Teachers – El Rancho High School (1)
Funding Source: District General Funds
Eff: 6/10/13 – 7/12/13
Villanueva, Soledad
 - c. Special Education Teachers (3) – Learning Center/EREC
Funding Source: Learning Center Funds
Eff: 6/10/13 – 7/5/13
Baca, Guadalupe
Casillas, Lupita
Somarriba, Lorena
 - d. Resource Teacher (1) – Student Services
Funding Source: Independent Study/Home Teaching Funds
Eff: 6/10/13 – 7/5/13
Sierra, Viridiana
3. Authorization of Request for Early Retirement:
- a. Elementary Teacher (1) – North Ranchito Elementary
Eff: 6/10/13
Alderete, Elisa
 - b. Elementary Principal (1) – South Ranchito Elementary
Eff: 7/1/13
Norman, Margaret Carreon
4. Authorization & Ratification of Extra-Duty, Extra-Pay Assignment:
EDUCATIONAL SERVICES:
- a. Ratify Extra-Duty, Extra-Pay Assignment
Certificated Staff Member (1) – Durfee Elementary
Total Expenditure: \$322.14
Funding Source: Centralized Title I Set-Aside Funds, Assistance to Schools – PI
Eff: 4/27/13, not to exceed 8 hours
Torres, David
5. Authorization & Ratification of Extra Duty, Extra-Pay Assignments for Summer 2013:
- a. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (2) – El Rancho High
Total Expenditure: \$4,832.10
Funding Source: EIA/SCE Funds
Eff: 7/1/13 – 8/16/13, not to exceed 60 hours each
Chavez, Jazmin
Katsumura, Claire

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- b. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (18) – Various School Sites (Curriculum Guides Representatives)
Total Expenditure: \$17,113.69
Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds
Eff: 6/10/13 – 6/28/13, not to exceed 25 hours each
Brown, Charlene (El Rancho High)
Chavez, Christine (Burke Middle)
Chiboucas, Gigi (Rivera Middle)
Cosentino, Jolene (North Park Middle)
Figueroa, Rosemary (El Rancho High)
Garcia, Nadia (Burke Middle)
Lam, Dawn (El Rancho High)
Madina, David (North Park Middle)
Martinez, Martin (El Rancho High)
Metaxas, Kathy (El Rancho High)
Novalis, Leslie (Rivera Middle)
Palacios, Desiree (El Rancho High)
Rodriguez, Dianne (Burke Middle)
Senteno-Tapia, Stephanie (El Rancho High)
Sorenson, Jim (El Rancho High)
Tanielu, Maritel (North Park Middle)
Valenzuela, Araceli (Rivera Middle, **ALTERNATE**)
Vela, April (Rivera Middle)
- c. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (2) – Burke Middle, El Rancho High
Total Expenditure: \$4,832.11
Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds
Eff: 5/10/13 – 6/28/13, not to exceed hours listed
Ormseth, Tor (Burke Middle, not to exceed 50 hours)
Padilla, Christina (El Rancho High, not to exceed 70 hours)
- d. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (30) – Various School Sites (Language Arts Curriculum Council – LACC)
Total Expenditure: \$28,187.25
Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds
Eff: 6/10/13 – 6/28/13, not to exceed 25 hours each
Aguirre, Rachel (Birney Elementary)
Alonso, Janet (Rio Vista Elementary)
Anaya, Arlene (S. Ranchito Elementary)
Arrata Romero, Diana (Rivera Elementary)

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

Brown, Charlene (El Rancho High)
Chiboucas, Gigi (Rivera Middle)
Crook, Susan (Rio Vista Elementary)
Diaz, Evette (Salazar High)
Fisher, Ana (Durfee Elementary)
Hidalgo, Veronica (Magee Elementary)
Ibarra, Virginia (S. Ranchito Elementary)
Knapp, Dean (Magee Elementary)
Kuftedjian, Alice (Durfee Elementary)
Lam, Dawn (El Rancho High)
Mackay, Renee (Rivera Elementary)
Madina, David (N. Park Middle)
Martinez, Diane (Magee Elementary)
Martinez, Martin (El Rancho High)
Navarro-Meunzel, Lisa (N. Ranchito Elementary, **ALTERNATE**)
Novalis, Leslie (Rivera Middle)
Pañeda, Aracely (N. Ranchito Elementary)
Pardee, Summer (Burke Middle)
Salcido, Paula (N. Ranchito Elementary)
Sermeno, David (Durfee Elementary)
Somarriba, Lorena (Rio Vista Elementary)
Tanielu, Maritel (N. Park Middle)
Taylor, Barbara (Rivera Elementary)
Vega Moss, Paulina (Valencia Elementary)
Yanez, April (Rivera Elementary, **ALTERNATE**)
Ziola, Patty (Valencia Elementary)

- f. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (38) – Various School Sites (Mathematics Curriculum Council – MCC)
Total Expenditure: \$28,187.25
Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds
Eff: 6/10/13 – 6/28/13, not to exceed 25 hours each
Amaya, Sylvia (Burke Middle)
Atencio, Leonard (Birney Elementary)
Barrios, Angie (N. Park Middle, **ALTERNATE**)
Celiz, Michael (El Rancho High)
Charre, Martha (Valencia Elementary)
Covarrubias, Cesar (Rivera Middle)
Craft, Clifford (N. Park Middle)
Cunningham, Sean (Durfee Elementary)
Elliott, Ray (El Rancho High)
Elliott, Sylvia (El Rancho High)
Estrada, Susan (S. Ranchito Elementary)

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

Galindo, Eddie (El Rancho High)
Haro, Eddie (El Rancho High, **ALTERNATE**)
Hernandez, Monica (S. Ranchito Elementary)
Iturro, Christine (Magee Elementary)
Jose, Melinda (Burke Middle, **ALTERNATE**)
Kust, Melina (Rio Vista Elementary)
Lawson, Lynn (El Rancho High, **ALTERNATE**)
Lippstreu, Cynthia (El Rancho High, **ALTERNATE**)
Lopez, Erin (Salazar High, **ALTERNATE**)
Martinez, Irene (El Rancho High, **ALTERNATE**)
Mata, Diana (Rivera Elementary)
Morales, Manuel (Salazar High)
Mukai, Charmagne (Magee Elementary)
Munoz, Jose (N. Ranchito, **ALTERNATE**)
Navarro, Kathee (Rio Vista Elementary)
Nova-Wahler, Aidee (Rivera Middle)
Perea, Stephan (Burke Middle)
Perez, Robert (N. Ranchito Elementary)
Ponciano, Lorena (N. Park Middle)
Robledo, Deborah (Durfee Elementary)
Romero, Eddie (El Rancho High, **ALTERNATE**)
Sermeno, Su (N. Park Middle)
Sloper, Lorraine (Burke Middle)
Thomas, Mridula (El Rancho High)
Torres, Diana (Rivera Elementary)
Urrieta, Robert (Magee Elementary, **ALTERNATE**)
Ziola, Patricia (Valencia Elementary)

- f. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (2) – Categorical Programs
Total Expenditure: \$10,261.31
Funding Source: Centralized Title II Funds
Eff: 6/10/13 – 6/28/13, not to exceed 10 days each
Gallegos, Sandra (EIA/SCE)
Pantoja, Alejandra (EIA/LEP)

C. Approve/Ratify Classified Personnel Register No. 11-2012/2013
(Reference pages 173-188)

1. Authorization of Probationary Employment:
a. Chief Business Officer (1) – Fiscal Services
Funding Source: District General Funds
Eff: 5/10/13
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14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- b. Electrician (1) – M & O
Payable at: \$3,527.00/mo.
Funding Source: Restricted Maintenance Fund
Eff: 5/13/13
Robles, Rashad
 - c. Bus Riders (3) – Student Services
Funding Source: Federal and State Special Education Funds
Payable at: \$13.94/hr.
Eff: 4/11/13 – 6/6/13
Amador, Yuliana
Martin del Campo, Libby
Eff: 4/24/13 – 6/6/13
Rodriguez, Daisy
2. Authorization of Substitute Employment:
- a. Custodial Substitute (2) – M & O
Payable at: \$14.71/hr.
Funding Source: General Funds
Eff: 4/18/13 – 6/30/13
Bautista, Irma
Eff: 4/22/13 – 6/30/13
Saavedra, Regina A.
 - b. Special Ed. Instructional Aide Substitute (3) – Student Services
Funding Source: Federal and State Special Education Funds
Payable at: \$13.94/hr.
Eff: 4/11/13 – 6/6/13
Amador, Yuliana
Martin del Campo, Libby
Eff: 4/24/13 – 6/6/13
Rodriguez, Daisy
3. Authorization & Ratification of Unclassified Employment:
- a. JV Head Track Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00 per coach
Funding Source: District General Funds
Eff: 4/12/13 – 6/30/13
Armijo, Tenaya
 - b. Boys/Girls Varsity Asst. Track Walk on Coach (1) – El Rancho High
Payable at: \$1,000.00 per coach
Funding Source: Boys Track A.S.B Funds
Eff: 12/14/12 – 5/10/13
Crispin, Andrew

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- c. Girls Head Varsity Soccer Coach (1) – El Rancho High
Payable at: \$3,191.00 per coach
Funding Source: District General Funds
Eff: 7/2/12 – 3/29/13
Coria, Ricardo
 - d. Girls JV Head Soccer Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00 per coach
Funding Source: District General Funds
Eff: 10/12/12 – 2/22//13
Guzman, Jessica
 - e. Girls JV Head Basketball Walk on Coach (1) – El Rancho High
Payable at: \$3,191.00 per coach
Funding Source: District General Funds
Eff: 10/12/12 – 3/1/13
Landin, Irene
 - f. Girls Varsity Asst. Softball Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00 per coach
Funding Source: District General Funds
Eff: 10/12/12 – 6/1//13
Martinez, Kimberlee
 - g. Instructional Aide Trainee (1) – Rivera Elementary
Payable at: \$10.13/hr.
Funding Source: District General Funds
Eff: 4/22/13 – 6/6/13
Ramirez, Roy
4. Authorization of Resignation:
- a. Child Care Att. State Preschool (1) Early Learning Program
Eff: 4/15/13
Brito, Gabriela
5. Authorization of Request for Retirement:
- a. Instructional Aide-LH (1) – El Rancho High
Eff: 6/7/13
Melkonian, Maggie

15. CONSENT AGENDA VOTE

M _____ S _____ Vote _____

16. NEW BUSINESS – ACTION ITEMS

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

16.1 SUPERINTENDENT’S OFFICE – Norbert Genis: 801-5199

- A. Adopt Resolution No. 32-2012/2013 declaring that Board Member Dr. Joseph Rivera was absent from the April 18, 2013 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

(Reference pages 189-190)

M_____S_____Vote_____

- B. Authorize the Superintendent to send a 30-day notice of intent to terminate services related to general legal counsel for the El Rancho Unified School District with Maribel Medina, Principal, of the law firm Meyers / Nave effective June 8, 2013.

(Reference page 191)

M_____S_____Vote_____

16.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approve second reading and adopt *revised* Board Policy and Administrative Regulation 5111, Students, Admission.

(Reference pages 192-196)

M_____S_____Vote_____

- B. Approve second reading and adopt *revised* Administrative Regulation 5111.1, Students, Residency.

(Reference pages 197-202)

M_____S_____Vote_____

- C. Approve second reading and adopt *revised* Board Policy and Administrative Regulation 5117, Students, Interdistrict Attendance.

(Reference pages 203-209)

M_____S_____Vote_____

16.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- D. Approve second reading and adopt *revised* Board Policy and Administrative Regulation 5125, Students, Student Records.

(Reference pages 210-235)

M_____S_____Vote_____

- E. Approve second reading and adopt *revised* Board Policy 5141.33, Students, Head Lice.

(Reference pages 236-239)

M_____S_____Vote_____

16.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

None

16.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- A. Adopt Resolution No. 33-2012/2013 Cash Borrowing: Temporary Inter-fund Cash Borrowing, authorizing temporary borrowing of cash between District funds to meet possible cash flow shortages as a result of the State deferrals for fiscal year 2013/2014.

(Reference pages 240-241)

M_____S_____Vote_____

- B. Adopt Resolution No. 34-2012/2013 Cash Borrowing: Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer, authorizing temporary transfers to meet possible cash flow shortages as a result of the State deferrals for fiscal year 2013/2014.

(Reference pages 242-243)

M_____S_____Vote_____

- C. Adopt Resolution No. 35-2012/2013, Resolution of the Board of Education of the El Rancho Unified School District requesting the issuance of 2013/2014 tax and revenue anticipation notes (TRANS) for the district by the Board of Supervisors of the County of Los Angeles.

(Reference pages 244-261)

M_____S_____Vote_____

16.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- A. Adopt Resolution No. 36-2012/2013 authorizing the implementation of certificated layoff (terminating services of certificated employees), and providing direction to issue notifications to employees whose services are to be terminated.

(Reference pages 262-266)

M_____S_____Vote_____

17. ADJOURNMENT

M_____S_____Vote_____

REASONABLE ACCOMMODATIONS: Any individual with a disability who requires reasonable accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at 9333 Loch Lomond Drive, Pico Rivera, CA 90660. Phone number (562) 801-5199; fax number (562) 949-2821.

FUTURE BOARD MEETINGS

Thursday, June 13, 2013 Regular Public Mtg. (7:30 p.m. Open Session) at City Hall

Thursday, July 11, 2013 Regular Public Mtg. (7:30 p.m. Open Session) at City Hall

A copy of the Board Meeting Agenda is posted on the District's website, www.erusd.org. Written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Office or at the Board Meeting.